

IOAC Meetings 2023-24

6.5.2 Institutional Reviews and Implementation of Teaching, Learning Reforms facilitated by the IQAC

Sr. No	Name of Document	Page No.
1.	Notice of meeting held on 13-07-2023	2
2.	IQAC committee members list	3
3.	Agenda for IQAC Meeting	4
4.	Minutes of IQAC meeting held on 13-07-2023	5-7
5.	Notice of meeting held on 03-02-2024	8
6.	IQAC committee members list	9
7.	Agenda for IQAC Meeting	10
8	Minutes of IQAC meeting held on 03-02-2024	11-15
9	Notice of meeting held on 27-04-2024	16
10	IQAC committee members list	17
11	Agenda for IQAC Meeting	18
12	Minutes of IQAC meeting held on 27-04-2024	19-24

(Signature)
Officiating Principal
Sudha Suresh Kumar Menon College
Computer & Management
P/A Street, Kalamna Mkt Rd, 111



Shree Nagpur Gujarati Mandal's
SUDHA SURESHBHAI MANIAR
College of Computer & Management



Plot No. 'B', Khasara No. 103/1-2, Mouza Chikhali EIA Street, Kalamna Market Road, Nagpur - 440 035.
Phone : 0712-2684775 / 76 E-mail : maniarcollege@gmail.com Website : www.maniarcollege.ac.in

Adv. Chandrakant J. Thakar
Chairman, Trustee Mandal
Ph.(0712) 2762541 (M) 9372681004

Shri Yogeshbhai H. Patel
President
Ph.(0712) 2682939 (M) 9422105149

Adv. Sanjay C. Thakar
General Secretary
Ph.(0712) 2762541 (M) 9823011182

Ref. No.: MC/23-24/2061


Date: 13/7/2023

NOTICE

A meeting of the IQAC member will be held on 15 July 2023 at 12:30 pm on the ground floor in the director's cabin. Following members are invited to attend the meeting.

Members

1. Dr. Mrs. S.A. Bhide Director
2. Dr. Vrushali Parkhi
3. Nisha Vyas
4. Dr. Diwakar Tripathi
5. Mr. Bhushan Mate
6. Priti Patle
7. Priya Singh
8. Dr. S.K. Bhanu
9. Hemant Golcha
10. Dr. Sheel Ghule


Dr. Suhashini Chaurasia
IQAC Coordinator

Head of Department
Computer Science
S.S. Maniar College of Computer and Management


Officiating Principal
Sudha Sureshbhai Maniar College
Computer & Management
EIA Street, Kalamna MKR Rd.



Shree Nagpur Gujarati Mandal's
SUDHA SURESHBHAI MANIAR
College of Computer & Management



Plot No. 'B', Khasara No. 103/1-2, Mouza Chikhali EIA Street, Kalamna Market Road, Nagpur - 440 035.
Phone : 0712-2684775 / 76 E-mail : maniarcollege@gmail.com Website : www.maniarcollege.ac.in

Adv. Chandrakant J. Thakar
Chairman, Trustee Mandal
Ph.(0712) 2762541 (M) 9372681004

Shri Yogeshbhai H. Patel
President
Ph.(0712) 2682939 (M) 9422105149

Adv. Sanjay C. Thakar
General Secretary
Ph.(0712) 2762541 (M) 9823011182

Ref. No.: MC/23-24/2062

Date: 13/7/2023

IQAC Meeting

Date: 15th July 2023

Time: 12:30 pm

Venue: Director's cabin

Members present

S. No.	Name	Category	Signature
1.	Dr. Mrs. S.A. Bhide Director	Chairperson	
2.	Dr. Vrushali Parkhi	Off. Principal	
3.	Nisha Vyas	Teacher	
4.	Dr. Diwakar Tripathi	Teacher	
5.	Mr. Bhushan Mate	Senior Administrative officer	
6.	Priti Patle	Student	
7.	Priya Singh	Alumni	
8.	Dr. S.K. Bhanu	Local Society	
9.	Hemant Golcha	Entrepreneur Member	
10.	Dr. Sheel Ghule	Industrialist Member	Absent
11.	Dr. Suhashini Chaurasia	IQAC Coordinator	

Officiating Principal
Sudha Sureshbhai Maniar College
Computer & Management
EIA Street, Kalamna Mkt Rd, Nagpur



Shree Nagpur Gujarati Mandal's
SUDHA SURESHBHAI MANIAR
College of Computer & Management



Plot No. 'B', Khasara No. 103/1-2, Mouza Chikhali EIA Street, Kalamna Market Road, Nagpur - 440 035.
Phone : 0712-2684775 / 76 E-mail : maniarcollege@gmail.com Website : www.maniarcollege.ac.in

Adv. Chandrakant J. Thakar
Chairman, Trustee Mandal
Ph.(0712) 2762541 (M) 9372681004

Shri Yogeshbhai H. Patel
Président
Ph.(0712) 2682939 (M) 9422105149

Adv. Sanjay C. Thakar
General Secretary
Ph.(0712) 2762541 (M) 9823011182

Ref. No.: MC/23-24/2063

Date : 13/7/2023

Agenda for IQAC meeting

1. Establishment of an auditorium in room no. 204
2. Purchase of inverter for computer laboratory 1 and 2
3. Academic performance indicator (API) score sanctioned for Career Advancement Scheme (CAS) for eligible teachers
4. Training of trainer (TOT) certificate process for teaching staff
5. Implement Mahajyoti skill education program of Government of Maharashtra
6. College should be registered for section 8 under company's act so that donations can be received.
7. Form a committee for implementation of NEP.
8. Any other item with the permission of the chair.


Dr. Subashini Chaurasia
IQAC Coordinator
- IQAC
Coordinator


Officialing Principal
Sudha Sureshbhai Maniar College
Computer & Management
EIA Street, Kalamna Mkt Rd, Nagpur

Minutes of the Meeting

A meeting of the IQAC Members was held on 15th July 2023 at 12.30 pm in the Director's Office to discuss the following Issues:

Agenda:

1. Minutes of previous meeting and action taken report
2. Construction of an auditorium in room no. 204
3. Purchase of inverter for computer laboratory 1 and 2
4. Academic performance indicator (API) score sanctioned for Career Advancement Scheme (CAS) for eligible teachers
5. Training of trainer (TOT) certificate process for teaching staff
6. Implementing Government of Maharashtra's Mahajyoti skill education program.
7. College should be registered for section 8 under company's act so that donations can be received.
8. Formation of a committee for implementation of NEP .
9. Any other clause with the permission of the chair.

Following Members were Present in the Meeting.

Sr. No	Category	Name	Designation
1	Head of the Institution	Dr. Mrs. S.A. Bhide	Chairperson
2	Teacher	Dr. Vrushali Parkhi	Member
		Mrs. Nisha Vyas	Member
		Dr. Diwakar Tripathi	Member
4	Senior Administrative officer	Mr. Bhushan Mate	Member
6	Student	Priti Patle	Member
7	Alumni	Priya Singh	Member
8	Local Society	Dr. K.S. Bhanu	Member
9	Entrepreneur	Hemant Golcha	Member
10	IQAC Coordinator	Dr. Suhashini Chaurasia	Member

1. The meeting started with the welcome note by Director, Dr. S.A. Bhide followed by reading minutes of the previous meeting by Dr. Suhashini Chaurasia. IQAC members approved the minutes of the meeting unanimously.
2. Construction of an auditorium in room no. 204
Members agreed to the construction of an auditorium in room no. 204
3. Purchase of inverter for computer laboratory 1 and 2
Dr. S.A. Bhide agreed for the purchase of inverter. She said was a necessity. Dr. Diwakar Tripathi said that this must be put forth to the Management.
4. **Academic performance indicator (API) score sanctioned for Career Advancement Scheme (CAS) for eligible teachers**
For Career Advancement Scheme (CAS), IQAC must sanction academic performance indicator (API) score for eligible teachers. In addition to that Dr. K.S. Bhanu said that it must be implemented for all teachers not only approved but also adhoc or contributory.
5. **Training of trainer (TOT) certificate process for teaching staff**
Dr. S.A. Bhide stated that the process has been initiated by Dr. Diwakar Tripathi.
6. **Implementation of Maharashtra Government's Mahajyoti skill education program.** Dr. S.A. Bhide told that this scheme is applicable to VJ NT, SBC and OBC with non-creamy layer only. But other category students can attend the program. Duration of the program will be one month, one hour Online. This is an employability skill program free of cost. Students could apply for Chatrarpathi Shivaji Maharaj and Mahajyoti scholarship as stated by Dr. K.S. Bhanu. Bhushan Mate said that these scholarships were based on merit list. Students of class 12th could apply for this scheme.
7. **College should be registered for section 8 under company's act so that donations can be received.** Dr. Suhashini Chaurasia said this it was obligatory so that the college could receive funds or donations. Mr. Hemant Golcha said that the college could plan for magazine to raise funds. Students could be trained to get the sponsorship for the college magazine through advertisements. Events could also be organized to raise funds. Dr. Suhashini Chaurasia said that our college students participated in other college activities or programmes but our college has never hosted any of the inter-collegiate activities. Dr. S.A. Bhide agreed and suggested that this time the college will host inter-collegiate activities. Hemant Golcha told that he can also train students.

8. Formation of a committee for implementation of NEP. Dr. S.A. Bhide told like the other committees, NEP committee should also be there.
9. Any other item with the permission of the chair. Priya Singh said that more activities and programs should be organized specifically for girls viz.e cyber security. Girls were not aware about all the features of mobile, so the college should take initiative to train them. Dr. Suhashini Chaurasia said that student and alumni members that students were not ready to attend the activities and programs which were organized in the college although they were meant for them and that it was their responsibility to spread the awareness among students to attend the program. Priya said that she had attended Mahindra Pride class room program, English communication skill and other skill based program organized by the college due to which which she was able to get through her Axis Bank interview. Axis bank placement drive was also organized by Training and Placement coordinator, Dr. Diwakar Tripathi.
10. The meeting concluded with refreshment.



Shree Nagpur Gujarati Mandal's
SUDHA SURESHBHAI MANIAR
College of Computer & Management



Plot No. 'B', Khasara No. 103/1-2, Mouza Chikhali EIA Street, Kalamna Market Road, Nagpur - 440 035.
Phone : 0712-2684775 / 76 E-mail : maniarcollege@gmail.com Website : www.maniarcollege.ac.in

Adv. Chandrakant J. Thakar
Chairman, Trustee Mandal
Ph.(0712) 2762541 (M) 9372681004

Shri Yogeshbhai H. Patel
President
Ph.(0712) 2682939 (M) 9422105149

Adv. Sanjay C. Thakar
General Secretary
Ph.(0712) 2762541 (M) 9823011182

Ref. No.: MC/23-24/2288 (a)

Date: 01/02/2024

NOTICE

A meeting of the IQAC members will be held on 03rd Feb 2024 at 12:00 noon on the ground floor in the Director's cabin. Following members are invited to attend the meeting.

Members

Signature

1. Dr. Mrs. S.A. Bhide, Director

S.A. Bhide

2. Dr. Vrushali Parkhi, Off. Principal

V. Parkhi

3. Priyanka Samarth

Absent

4. Dr. Diwakar Tripathi

D. Tripathi

5. Mr. Bhushan Mate

Bhushan Mate

6. Priti Patle

Absent

7. Priya Singh

Absent

8. Dr. K.S. Bhanu

K.S. Bhanu

9. Hemant Golechha

Hemant Golechha

10. Shubhangi Daware

Shubhangi Daware

Dr. Suhashini Chaurasia
IQAC Coordinator

IQAC
Coordinator

Dr. Vrushali Parkhi
Officiating Principal
Sudha Sureshbhai Maniar College
Computer & Management
EIA Street, Kalamna Mkt Rd, Nagpur



Shree Nagpur Gujarati Mandal's
SUDHA SURESHBHAI MANIAR
College of Computer & Management



Plot No. 'B', Khasara No. 103/1-2, Mouza Chikhali EIA Street, Kalamna Market Road, Nagpur - 440 035.
Phone : 0712-2684775 / 76 E-mail : maniarcollege@gmail.com Website : www.maniarcollege.ac.in

Adv. Chandrakant J. Thakar
Chairman, Trustee Mandal
Ph.(0712) 2762541 (M) 9372681004

Shri Yogeshbhai H. Patel
President
Ph.(0712) 2682939 (M) 9422105149

Adv. Sanjay C. Thakar
General Secretary
Ph.(0712) 2762541 (M) 9823011182

Ref. No.: MC/23-24/2290/1

Date: 03/02/2024

IQAC Meeting

Date: 3 Feb 2024

Time: 12:00 noon

Venue: Director's cabin

Members present

S. No.	Name	Category	Signature
1.	Dr. Mrs. S.A. Bhide Director	Chairperson	
2.	Dr. Vrushali Parkhi	Off. Principal	
3.	Priyanka Samarth	Teacher	
4.	Dr. Diwakar Tripathi	Teacher	
5.	Mr. Bhushan Mate	Senior Administrative officer	
6.	Priti Patle	Student	
7.	Priya Singh	Alumni	
8.	Dr. S.K. Bhanu	Local Society	
9.	Hemant Golechha	Entrepreneur Member	
10.	Shubhangi Daware	Industrialist Member	
11.	Dr. Suhashini Chaurasia	IQAC Coordinator	

Officiating Principal
Sudha Sureshbhai Maniar College
Computer & Management
EIA Street, Kalamna Mkt Rd, Nagpur



Shree Nagpur Gujarati Mandal's
SUDHA SURESHBHAJ MANIAR
College of Computer & Management



Plot No. 'B', Khasara No. 103/1-2, Mouza Chikhali EIA Street, Kalamna Market Road, Nagpur - 440 035.
Phone : 0712-2684775 / 76 E-mail : maniarcollege@gmail.com Website : www.maniarcollege.ac.in

Adv. Chandrakant J. Thakar
Chairman, Trustee Mandal
Ph.(0712) 2762541 (M) 9372681004

Shri Yogeshbhai H. Patel
President
Ph.(0712) 2682939 (M) 9422105149


Adv. Sanjay C. Thakar
General Secretary
Ph.(0712) 2762541 (M) 9823011182

Ref. No.: MC/23-24/2289

Date: 01/02/2024

Agenda for IQAC meeting

1. Organization of Professional development / administrative training program for teaching and non-teaching staff.
2. Funds/Grants from non- government bodies.
3. Collaboration with other institutions for Teaching and Learning.
4. Conduct conference, seminar, workshop on quality under IQAC for students.
5. Orientation program on quality issues for teachers and students
6. Set up norms for Institutional reviews and implementation of teaching learning reforms.
7. Quality strategies and processes.
8. Industry visits
9. MoUs for Value Education, Employability skills, Internship, training, Certificate courses
10. Alternatives on account of closure of BCA and BBA programs from session 2024 – 2025


Dr. Subashini Chawaria
IQAC Coordinator
Coordinator


Officiating Principal
Sudha Sureshbhai Maniar College
Computer & Management
EIA Street, Kalamna Mkt Rd, Nagpur



Shree Nagpur Gujarati Mandal's
SUDHA SURESHBHAJ MANIAR
College of Computer & Management



Plot No. 'B', Khasara No. 103/1-2, Mouza Chikhali EIA Street, Kalamna Market Road, Nagpur - 440 035.
Phone : 0712-2684775 / 76 E-mail : maniarcollege@gmail.com Website : www.maniarcollege.ac.in

Adv. Chandrakant J. Thakar
Chairman, Trustee Mandal
Ph.(0712) 2762541 (M) 9372681004

Shri Yogeshbhai H. Patel
President
Ph.(0712) 2682939 (M) 9422105149

Adv. Sanjay C. Thakar
General Secretary
Ph.(0712) 2762541 (M) 9823011182

Ref. No.: *MC/25-24/2290/2*

Date: *03/02/2024*

Minutes of IQAC Meeting

A meeting of the IQAC members was held on 3rd Feb 2024 at 12:00 noon in the Director's office to discuss the following issues:

Agenda for IQAC meeting

1. Organization of Professional development / administrative training program for teaching and non-teaching staff.
2. Funds/Grants from non- government bodies.
3. Collaboration with other institutions for Teaching and Learning.
4. Conduct conference, seminar, workshop on quality under IQAC for students.
5. Orientation program on quality issues for teachers and students
6. Set up norms for Institutional reviews and implementation of teaching learning reforms.
7. Quality strategies and processes.
8. Industry visits
9. MoUs for Value Education, Employability skills, Internship, training, Certificate courses
10. Alternatives on account of closure of BCA and BBA programs from session 2024 – 2025

The meeting begins with the introduction of new IQAC coordinator Shubhangi Daware. Dr. S. A. Bhide introduced all IQAC members. Dr. Suhashini Chaurasia called the meeting with permission of chair.

[Signature]
Officialing Principal
Sudha Sureshbhai Maniar College
Computer & Management
EIA Street, Kalamna Mkt Rd, Nagpur

Minutes of the Meeting held on 3rd Feb 2024 at 12:00 noon in the Director's chamber

A meeting of the IQAC members was held on 3rd Feb 2024 at 12:00 noon in the Director's chamber to discuss the following issues:

Following members were present in the meeting:

S. No.	Name	Category
1.	Dr. Mrs. S.A. Bhide Director	Chairperson
2.	Dr. Vrushali Parkhi	Off. Principal
3.	Priyanka Samarth	Teacher
4.	Dr. Diwakar Tripathi	Teacher
5.	Mr. Bhushan Mate	Senior Administrative office
6.	Priti Patle	Student
7.	Priya Singh	Alumni
8.	Dr. S.K. Bhanu	Local Society
9.	Hemant Golechha	Entrepreneur Member
10.	Shubhangi Daware	Industrialist Member
11.	Dr. Suhashini Chaurasia	IQAC Coordinator

Agenda for IQAC meeting

1. Minutes of the previous meeting and action taken report
2. Organization of Professional development / administrative training program for teaching and non-teaching staff.
3. Funds/Grants from non- government bodies.
4. Collaboration with other institutions for Teaching and Learning.
5. Conduct conference, seminar, workshop on quality under IQAC for students.
6. Orientation program on quality issues for teachers and students
7. Set up norms for Institutional reviews and implementation of teaching learning reforms.
8. Quality strategies and processes.
9. Industry visits
10. MoUs for Value Education, Employability skills, Internship, training, Certificate courses
11. Alternatives on account of closure of BCA and BBA programs from session 2024 – 2025

Minutes of the meeting and action taken report

The meeting began with the introduction of new IQAC members Shubhangi Daware. Dr. S. A. Bhide introduced all IQAC members. Dr. Suhashini Chaurasia called the meeting to order with permission of the chair.

1. Minutes of the previous meeting and action taken report.

Dr. Suhashini read the minutes of the previous meeting. All the members approved the same.

2. Organization of Professional development / administrative training program for teaching and non-teaching staff.

Dr. Shubhangi Daware suggested that Bharat Vikas Group (BVG) program for non-teaching staff could be conducted. They could give inputs on framing standard operating procedures (SOP).

Dr. K.S. Bhandu suggested that a program be conducted on computer literacy courses for non-teaching staff.

Resolution: It was, therefore, resolved to conduct a program on Standard Operating procedures and computer literacy for nonteaching staff.

3. Funds/Grants from non- government bodies.

Dr. Diwakar Tripathi informed that the college had received sanction of Rs.10 lakh grants from the Government of Maharashtra.

Dr. Hemant Golechha added that instead of asking for grants, the funds could be generated by the college by providing computer literacy education to near by people. College infrastructure was available on Saturdays and Sundays and that this could be utilized for delivering lectures to those needy people desirous of learning the use of computers.

He said that internship money could be taken from the company for the students, and thereafter, the same could be disbursed to the students

Resolution: It was resolved that feasibility of running computer courses for nearby people could be explored.

4. Collaboration with other institutions for Teaching and Learning.

Dr. Suhashini Chaurasia said that our college could collaborate with VMV college for teacher exchange program. An MoU could be signed with VMV college for collaboration for teaching and learning process. Dr. Diwakar Tripathi said that college

had received Career Katta Center for Excellence under PMKVY and five teachers had passed Training of Teachers (ToT) program in employability skills.

Resolution: IT was resolved to explore the feasibility of Teacher exchange programs with VMV college.

5. Conduct conference, seminar, workshop on quality under IQAC for students.

Dr. Suhashini Chaurasia said that during 2022-23 the college had hosted a conference, and that during the current year too a conference could be hosted.

This year college could host conference on the Journal Generative Adversarial Network (GAN) by IGI Global published. Dr. S.A. Bhide said that submission of a conference paper be made mandatory to PG students and those who wish to submit a research paper from UG students also.

Seminar/ workshops by some renowned person could be organized.

6. Orientation program on quality issues for teachers and students

Dr. Vrushali Parkhi said that RTMNU hosts Madam Mohan Malviya Mission Teacher Training center (MMTTC) program and Shital Kadhav, clerk (non teaching) had enrolled for the program. Priyanka Samarth said that college should host orientation program for teachers and students. Dr. S.A. Bhide said that this year college would host an orientation program for teaching and non-teaching staff of one week.

7. Set up norms for Institutional reviews and implementation of teaching learning reforms.

Dr. K. S. Bhanu said that the college may form Committee to set up norms for institutional review.

8. Quality strategies and processes.

Dr. S.A. Bhide said that college students lacked skills and hence some activities must be undertaken. Dr. K.S. Bhanu said that the traditional way of teacher methodology must be changed with some new methods of teaching learning process. Dr. S.A. Bhide said that surprise tests, open book exam and group discussion activities could be implemented.

9. Industry visits

Dr. Shubhangi Daware said that Smart City visit could be arranged for teachers and students. She said that two teachers along with 30 students could visit the Smart City.

Dr. Vrushali Parkhi said that Commerce students could visit **Sewage Water Treatment plant** at Bhandewadi dumping yard. Shubhangi Daware said that Dr. Pranita Umredkar State committee could deliver a lecture to students at the time of visit and make arrangements of the visit under CSR activity.

10. MoUs for Value Education, Employability skills, Internship, training, e - Certificate courses

Dr. S.A. Bhide said that college had signed an MoU with Barkley Foundation and Nandi Foundation to conduct Add On courses for the final year students. College had also signed an MoU for the incubation center with RTMNU with five years validity

11. Alternatives on account of closure of BCA and BBA programs from session 2024 – 2025

Dr. S.A. Bhide said that since BCA and BBA were currently under AICTE and that the college could not afford the norms and infrastructure as stipulated by AICTE, hence it was decided to close the said programs. Alternative courses were planned by the college which included Pradhan Mantri Koushalya Vikas Yojana Skill based programs for the students. College would receive 12,000 per student per year for each registered student. The courses which were planned were Database Administrator and Project Management course. Minimum number of the students for each course was 20 and maximum 240.

Dr. Shubhangi Daware said that there were various online free courses available and one may plan for the course which would be beneficial for the students.

Priti Patle student representative added that teacher exchange activity should be taken in house i.e. Computer Science teacher could engage one lecture per month for Commerce students and a commerce teacher could explain Finance Management to Science students and that courses in the curriculum were theoretical, and that some some web development tools could be taught. Dr. Shubhangi Daware said that a short term course on web development which included domain buying, web hosting and web site development program could be taught to the students.



Shree Nagpur Gujarati Mandal's
SUDHA SURESHBHAI MANIAR
College of Computer & Management



Plot No. 'B', Khasara No. 103/1-2, Mouza Chikhali EIA Street, Kalamna Market Road, Nagpur - 440 035.
Phone : 0712-2684775 / 76 E-mail : maniarcollege@gmail.com Website : www.maniarcollege.ac.in

Adv. Chandrakant J. Thakar
Chairman, Trustee Mandal
Ph.(0712) 2762541 (M) 9372681004

Shri Yogeshbhai H. Patel
President
Ph.(0712) 2682939 (M) 9422105149

Adv. Sanjay C. Thakar
General Secretary
Ph.(0712) 2762541 (M) 9823011182

Ref. No.: MC/2024/25521/5

Date: 23.04.2024

NOTICE

A meeting of the IQAC members will be held on 27th April 24 at 12:00 noon on the ground floor in the Director's cabin. Following members are invited to attend the meeting.

Members	Signature
1. Dr. Mrs. S.A. Bhide, Director	<u>S.A. Bhide</u>
2. Dr. Vrushali Parkhi, Off. Principal	<u>Parkhi</u>
3. Priyanka Samarth	<u>Absent</u>
4. Dr. Diwakar Tripathi	<u>Diwakar</u>
5. Mr. Bhushan Mate	<u>Bhushan</u>
6. Priti Patle	<u>Absent</u>
7. Priya Singh	<u>Absent</u>
8. Dr. K.S. Bhanu	<u>Bhanu</u>
9. Hemant Golechha	<u>Golechha</u>
10. Shubhangi Daware	<u>Daware</u>

Dr. Suhashini Chaurasia
IQAC Coordinator

IQAC
Coordinator

Principal
Officiating Principal
Sudha Sureshbhai Maniar College
Computer & Management
EIA Street, Kalamna Mkt Rd, Nagpur



Shree Nagpur Gujarati Mandal's
SUDHA SURESHBHAI MANIAR
College of Computer & Management



Plot No. 'B', Khasara No. 103/1-2, Mouza Chikhali EIA Street, Kalamna Market Road, Nagpur - 440 035.
Phone : 0712-2684775 / 76 E-mail : maniarcollege@gmail.com Website : www.maniarcollege.ac.in

Adv. Chandrakant J. Thakar
Chairman, Trustee Mandal
Ph.(0712) 2762541 (M) 9372681004

Shri Yogeshbhai H. Patel
President
Ph.(0712) 2682939 (M) 9422105149

Adv. Sanjay C. Thakar
General Secretary
Ph.(0712) 2762541 (M) 9823011182

Ref. No.: *M.C.F. 2024/2552/6*

Date : *27.4.2024*

IQAC Meeting

Date: 27.4.2024
Time: 12:00 noon
Venue: Director's Cabin

Sr. No.	Name	Category	Signature
1	Dr. Mrs. S.A. Bhide	Head of the Institution	<i>S. A. Bhide</i>
2	Dr. Vrushali Parkhi	Teacher	<i>Vrushi</i>
3	Priyanka Samarth		<i>Absent</i>
4	Dr. Diwakar Tripathi		<i>Diwakar</i>
5	Mr. Bhushan Mate	Senior Administrative officer	<i>Bhushan</i>
6	Priti Patle	Student	<i>Absent</i>
7	Priya Singh	Alumni	<i>Absent</i>
8	Dr. K.S. Bhanu	Local Society	<i>K.S. Bhanu</i>
9	Hemant Gulecha	Entrepreneur Member	<i>Hemant</i>
10	Shubhangi Daware	Industrialist Member	<i>Shubhangi</i>

[Signature]
Dr. Suhashini Chaurasia
IQAC Coordinator
IQAC
Coordinator

[Signature]
Officiating Principal
Sudha Sureshbhai Maniar College
Computer & Management
EIA Street, Kalamna Mkt Rd, Nagpur



Shree Nagpur Gujarati Mandal's
SUDHA SURESHBHAI MANIAR
College of Computer & Management



Plot No. 'B', Khasara No. 103/1-2, Mouza Chikhali EIA Street, Kalamna Market Road, Nagpur - 440 035.
Phone : 0712-2684775 / 76 E-mail : maniarcollege@gmail.com Website : www.maniarcollege.ac.in

Adv. Chandrakant J. Thakar
Chairman, Trustee Mandal
Ph.(0712) 2762541 (M) 9372681004

Shri Yogeshbhai H. Patel
President
Ph.(0712) 2682939 (M) 9422105149

Adv. Sanjay C. Thakar
General Secretary
Ph.(0712) 2762541 (M) 9823011182

Ref. No.: *Mf 2024/2552/7*

Date: *27.4.2024*

Agenda for IQAC meeting

1. Organization of Professional development / administrative training program for teaching and non-teaching staff.
2. Funds/Grants from non- government bodies.
3. Collaboration with other institutions for Teaching and Learning.
4. Conduct conference, seminar, workshop on quality under IQAC for students.
5. Teaching learning reforms.
6. Industry visits
7. MoUs for Value Education, Employability skills, Internship, On job training, Certificate courses
8. Construction of auditorium on ground floor
9. Implementation of NEP programs from session 2024 - 2025

[Signature]
Officialing Principal
Sudha Sureshbhai Maniar College
Computer & Management
EIA Street, Kalamna MKI Rd. Nagpur



Shree Nagpur Gujarati Mandal's
SUDHA SURESHBHAI MANIAR
College of Computer & Management



Plot No. 'B', Khasara No. 103/1-2, Mouza Chikhali EIA Street, Kalamna Market Road, Nagpur - 440 035.
Phone : 0712-2684775 / 76 E-mail : maniarcollege@gmail.com Website : www.maniarcollege.ac.in

Adv. Chandrakant J. Thakar
Chairman, Trustee Mandal
Ph.(0712) 2762541 (M) 9372681004

Shri Yogeshbhai H. Patel
President
Ph.(0712) 2682939 (M) 9422105149

Adv. Sanjay C. Thakar
General Secretary
Ph.(0712) 2762541 (M) 9823011182

Ref. No.: MC/2024/552/8

Date: 27.4.2024

Minutes of the IQAC meeting

Date: 27th April 2024.

Time : 12 noon.

Venue: Director's cabin.

Agenda for IQAC meeting

1. Minutes of the previous meeting and action taken report
2. Organization of Professional development / administrative training programs for teaching and non-teaching staff.
3. Funds/ Grants from non - government bodies.
4. Collaboration with other institutions for Teaching and Learning.
5. Conduct conferences, seminars, workshops on quality under IQAC for students.
6. Teaching learning reforms.
7. Industry visits
8. Conduct of Certificate courses, workshops for Value Education, Employability skills, and MoUs for Internship, On job training and skill based education.
9. Construction of auditorium on ground floor.
10. Implementation of NEP programs from session 2024 - 2025

Item no 1. Minutes of previous meeting

After taking permission from the chair Dr. Suhashini Chaurasia started the meeting. Dr Suhashini Choourasia read the minutes of the previous meeting and Action taken report.

Item no 2. Organization of Professional development / administrative training program for teaching and non-teaching staff.

crow made nests in the center of the tree it could be predicted that there would be heavy rainfall and if they made the nest on the outer of the tree were that there would be less rainfall. Mrs. Shubhangi Daware said that teachers who had undergone these trainings must share their knowledge with others and share the knowledge that they had gained. Dr. S.A. Bhide said that the college would organize a one day session in which teachers who had undergone training would share their knowledge with other teachers.

Dr. S.A Bhide said that quality management and benchmarking should be implemented in the college as suggested by Mr. Ashish Bawankar, Ex - Principal of the college. Dr. S.A. Bhide said that Symbiosis, Pune, had a Quality Maintenance and Benchmarking cell (QM & B). Additionally, they had an Internal Quality Cell (IQC) wherein the teachers in charge of various criteria were the members. The IQC met every three months to review the progress in the calendar laid out during the commencement of the session, and sent the report to the IQAC. Any lacunae had to be taken care of well in time. It was decided to follow the same methodology of creating an IQC in and chalk out a calendar of activities for the session 24 - 25. Report on every activity that would be conducted would be sent to the Director on the very same day or the next, including geo tag photos. Dr. Vrushali Parkhi said that NSS had conducted more than 20 activities including camp activities. Dr. S.A. Bhide said that IQC in-charge must plan for the activities and IQC must ensure the implementation of these planned activities. Dr. Suhashini Chaurasia said that we should plan and prepare a calendar and start the activities from the month of June. Dr. S.A. Bhide agreed and said maximum activities must be conducted during the first part of the session.

Item no 3. Funds/ Grants from non- government bodies.

Dr. S.A. Bhide said that our college had received donation from Latika Dushyant Patel. Afsana Sheikh, the Accountant, was called to give the details of the funds received. According to her Rs. 4,50,000 had been received in the session 2022-23. Dr. Diwakar Tripathi said that Rs. 10,00,000 had been sanctioned by government of Maharashtra under the Centre for Excellence granted to the college, out of which Rs. 1,00,000 was received and that an order had been placed for purchase of an Interactive board. Dr. Diwakar Tripathi said that he was waiting for the point to discuss the construction of an auditorium.

Item no 4. Collaboration with other institutions for Teaching and Learning.

Dr. Vrushali Parkhi said that PG students had undergone On Job Training (OJT) and were working in real time environment. Dr. S.A. Bhide said that some of the students had left the training in between and joined another institute because they were paid money for internship at that place. Dr. Hemant Goleccha said that the college should take assurance from the

students that they would not leave the training mid-way. They should understand that it was a training and not a job. Mrs. Shubhangi Daware reiterated the same and said that they must complete the training and, thereafter, move for a job. She asked about the Incubation center. Dr. Suhashini Chaurasia said that the college had been sanctioned an Incubation center. She asked as to the activities that were conducted under the scheme. Dr. Vrushali Parkhi answered that 20 students had registered for Watershopy in this session. Dr. Bhide said that students took water samples from various places and tested them for purity. Watershopy organization had given them kits. Students were charged Rs. 900 for the training. The money was borne by students and Dr. S.A. Bhide gave Rs. 500 as a loan to those who were unable to pay. Mrs Shubhangi Daware said that Orange City Water (OCW) also organized such events under incubation center and that it would be worthwhile to organize one visit of students to OCW located in IT Park. Dr. Diwakar Tripathi added that he could arrange the visit to OCW to perform water testing activity. He said that he would look after these activities viz. OCW and another visit to Gorewada plant in the next session. Dr. K.S. Bhanu asked as to whether we asked the students as to what they had learnt after the visit? Dr. Suhashini Chaurasia said that the college prepared a report on the activity and took geo tag photos. Dr. Hemant Golechha added that pre-defined form must be circulated among students. Shubhangi Daware said that a Google form link could be sent to the students after the visit.

Item no 5. Conduct conference, seminar, workshop on quality under IQAC for students.

Dr. Diwakar Tripathi said that we could organize a conference during this year too. But Dr. S.A. Bhide said that it was not possible to hold a conference in between the session because it affected teaching. The best time would be May to July. Dr. Suhashini Chaurasia said that conducting a conference does count but that we should opt for a SCOPUS conference like IEEE. She said that if the college could afford a minimum of 2 lakhs, IEEE conference could be hosted. Dr. S.A. Bhide said that it was not the question of affordability, but that it was a question of approval by the Management. Dr. Suhashini Chaurasia said that the amount could be recovered from the call of papers but Dr. S.A. Bhide said as to who would bear the amount if college did not recover the amount invested. Dr. Diwakar Tripathi added that every student should be encouraged to put a paper in the conference and that the faculty should guide them. He said that in a conference in Bangalore that he attended, nearly 200 papers were received and many participants were students. He said that he was the session chair and that the student participants had given very nice presentations. Students were mentored by their respective guides. This was the way we could have maximum number of

participants. Dr. Suhashini Chaurasia said that the conference hosted by the college was an international conference where the participants were from various countries. Dr. S.A. Bhide asked Dr. K.S. Bhau about the conference that she had organized in the Institute of Science, and the details of expenses incurred. Dr. K.S. Bhanu said that two to three lakhs were spent and that she had applied well in advance and received the funds six months prior to the conference.

Item no 6. Teaching learning reforms

Shubhangi Daware elaborated that how a subject was taught mattered and that pedagogy. Should be innovative. She gave an example of speaking about an apple and showing an apple. She added that training of teachers must be organized by those who had undergone MSFDA training about new pedagogy reforms. We should change according to the student's need. She gave example of the movie "Farrey". Dr. Hemant Goleccha said that students were very smart and that they shared the answers to multiple type question's (MCQ) in the examination hall by tapping a number of times on their faces or on the back of their head. Shubhangi Daware said that even tapping the ball pen number of times is also the way to answer the MCQ. Dr. Suhashini Chaurasia said that students were very smart, and that they took miniature xerox and wrote the answers viz. a, b, c, d and put the question number in front of that. Dr. Tripathi said that he held one girl in the examination hall who was found with miniature xerox. He called the girl's parents in the college, and the parent said that their daughter studied at home till 2 am. He said that she would have passed the examination if she had learnt instead of wasting time in making chits. Shubhangi Daware said that we need to make reforms in the teaching methodology and make the class room interactive, by giving live examples so that the content would be retained in the student's mind. Dr. Hemant Goleccha said that in some subjects like Finance, Accounts and Tally, it was difficult to implement this method. Shubhangi Daware said that students found ways from Youtube and that the way of studying had changed. Student's watched videos before the exams. She gave her son's example. His teacher asked the students to watch a particular video before the exam because more that 60% questions that were asked in the exam were from this video. She said that situations had changed and that we need to move forward according to the needs and current trend.

Item no 7. Industry visits.

Dr. S.A. Bhide said that as already discussed, Dr. Diwakar Tripathi would schedule two visits, one to OCW and another to Gorewada.

Item no 8. MoUs for Value Education, Employability skills, Internship, On job training, Certificate courses.

Dr. S.A. Bhide and Dr. Tripathi said that the college had signed more than ten MoUs with various organizations. Dr. Suhashini Chaurasia said that as per the NEP, 30 hours OJT was necessary for the students of M.Sc. and M.Com. Dr. Vrushali said that it had also been introduced in BCCA final year. Dr. Tripathi said that M.Sc. CS students had to undergo 180 hours of training and that the work they had done during the time period had to be justified. Discussing 'On job training', Dr. Diwakar Tripathi said that institutions/ industry charge money from the students for training and that students could not afford to pay the cost. However Dr. Hemant Goleccha said that if the training imparting institution was devoting time on the intern then it was worth giving money and learning.

Item no 9. Construction of auditorium on the ground floor.

Dr. Suhashini Chaurasia said that it had been decided in the last CDC meeting that an auditorium would be constructed in the next session. Dr. S.A. Bhide said it was difficult to organize programs in 204 and 304 because the capacity of these rooms was only 120 and a maximum 150 students could be accommodated in these rooms. Hence it was necessary to build an auditorium on the ground floor. The capacity of the ground floor could be more than 300.

Item no 10. Implementation of NEP programs from session 2024 - 2025

Dr. S.A. Bhide said that our staff was aware of NEP and that many of them had undergone trainings so far. Dr. K.S. Bhanu said that Rajeev Gandhi conducted Intellectual Property Rights (IPR) programs in collaboration with other institutions. Dr. Diwakar Tripathi said that in the previous session the college had conducted IPR awareness sessions with Rajeev Gandhi Institute. He said that Indian Institute of Science Education and Research (IISER) organized level 1 exam and if the candidate cleared the examination he was allowed to appear for level 2 examination and thereafter the candidate was eligible to be a Master Trainer. Shubhangi Daware said that college could also visit or schedule internship for students at NEERI and Remote sensing organization. She said that she would share the contact details of Pratibha Kuber with whom college could coordinate for the internship at remote sensing Centre. Dr. K.S. Bhanu said that Dr. S.A. Bhide's husband was in NEERI. Dr. Hemant Goleccha said that students could also undergo internship in taxation and earn money. He said that it was a 7 hours job and students may earn up to Rs.1000 in a week. Dr. S.A. Bhide gave an example of Pradyumna. She said that he went to another organization and earned

Rs. 17,000 per month but worked as a sports teacher with us because he liked the environment of the college students.

The meeting concluded with refreshments to all the members.